

TRI-COUNTIES REGIONAL CENTER
TCADD Board Meeting
DATE: Friday, February 1, 2013
MINUTES

TCADD President: Robyn Adkins **In Attendance:**, Michael Kaszycki, Marge Younce, Mani Gaur, Rachel Huff, Ryan Wilkinson, Robin Rosso, Tim Farrar, Michael Craig, Casey Hamlin, Omar Noorzad, Frank Bush, Lorna Owens, Dominic Namnath, Pat Forgey, Cathy Berry
Phone: Mani Gaur, Shanti Nadiminti **Absent:** Bob Cobbs, Robin Rosso, Donna Moore, Meredith Catalini

ITEM	DISCUSSION	TASK	RESPONSIBLE PARTY DUE DATE
I. Call to Order, Ground Rules, Introduction	Meeting called to order at 6:00pm by Robyn Adkins, TCADD Board President. Introductions were made.		
II. Public Comment	Anastasia Bacigalupo, AB9, provided attendees with an update about recent Area Board 9 activities, and offered to provide ongoing information to the TCADD Board about AB9 events. Ms. Bacigalupo also stated that she has a concern regarding transportation to the Special Olympics. Frank Bush, Director of Services and Supports advised that he will investigate the matter.	Obtain information about Sp Olympics transportation	Frank
III. Approval of Meeting Documents <ul style="list-style-type: none"> • Board Agenda – February 1, 2013 • Board Minutes – November 2012 	The Board reviewed the agenda for the February 1, 2013, meeting. There were no additions to the agenda. Additionally, the Board reviewed the minutes from the Board meeting in November 2012. A motion was made to accept the current agenda and the November Board minutes, as presented. M/S/C		
IV. Board Bylaws Review	The Board Bylaws review was postponed until the March Board meeting.		
V. Action Items <ul style="list-style-type: none"> • Board Member Application: Shirley Dove • Approval of FY 2011 – 2012 Financial Statements 	<ul style="list-style-type: none"> • <u>Board Member Application</u> – Shirley Dove, parent of a person served, submitted an application for Board membership in November 2012. Ms Dove’s application was reviewed by the full Board. Ms Dove addressed the Board and stakeholders, confirming her eagerness to be seated as a member of the TCADD Board of Directors. A motion was made to induct Ms Dove as the newest Director on the TCADD Board. M/S/C 		

	<ul style="list-style-type: none"> • <u>Approval of FY 11/12 Financial Statements</u> - Ron Kulek, CPA, Partner, Windes, &McClaghry Accountancy Corporation, presented the FY 2011 – 2012 Financial statements. Mr Kulek advised that he presented an in-depth report of the findings of the independent audit to the members of the TCADD Audit Committee, and he would offer the full Board a high-level overview of the information. <p>Mr. Kulek noted that 99% of TCRC’s functional expenses are program-related. Approximately 1% is spent on operations – personnel, equipment, rent, and other operational expenses.</p> <p>The results of the unqualified audit of TCRC’s financial statements revealed no material weaknesses, no significant deficiencies, and found no incident of non-compliance material to financial statements.</p> <p>There were no financial statement findings, nor were there any Federal Award findings resulting from this audit.</p> <p>Mr. Kulek also distributed copies of the Form 990 to the Board members, and provided information related to the completion and filing of that document.</p> <p>At the conclusion of his presentation, a motion was made to accept financial reports as presented. M/S/C</p>		
<p>VI. Executive Director’s Report Omar Noorzad, Executive Director</p>	<p>Dr Omar Noorzad presented the Board with the Executive Director’s Report for February 2013. Dr Noorzad addressed the following subjects:</p> <ul style="list-style-type: none"> • <u>SB946 – Autism Insurance</u> – Dr Noorzad introduced Colleen Duncan, TCRC Autism Coordinator, and asked that she provide the Board with an update regarding SB946. Ms Duncan described recent activities at the agency related to implementing changes outlined in SB946. Ms Duncan stated that between June 2012 and January 2013, TCRC has provided face-to-face training to 488 individuals affected by SB946. Additionally, TCRC staff and Family Resource Center staff have received training. Service coordinators have also received training about use of a new worksheet used to analyze family out-of-pocket costs. Classes and training are ongoing, and new information is distributed as soon as it becomes available. • Dr Noorzad stated that Governor Brown issued his annual State Budget Proposal in January 2013. The proposal did not call for any additional 		

	<p>reductions to the developmental services budget. The 1.25% payment reduction that was made to regional center operations budgets and service provider rates is slated to sunset on June 30, 2013.</p> <ul style="list-style-type: none"> • A significant increase in the number of individuals requesting services from the regional centers is expected. • Legislative budget hearings have been scheduled and are expected to continue for several months, until a final state budget agreement is reached. • ARCA is developing a three-year strategic plan. Dr Noorzad is co-chair of the ARCA Strategic Planning Committee, along with Jim Shorter of Golden Gate Regional Center. • Dr Noorzad provided an update about health and safety concerns at the state’s developmental centers. • The TCRC website now includes a “Budget Watch” page. You may access Dr Noorzad’s full report here. 		
<p>VII. Management Report Lorna Owens, CFO</p>	<p>Lorna Owens, CFO, presented the Management Report for February 2013. Ms Owens stated the POS budget (non-CPP) for FY 12/13 remains at \$177.3 million, per the first allocation (D-1) from DDS received in September. Beginning this year, DDS will not be allocating funding for payments made for persons residing in ICFs who attend day programs and receive transportation services. This funding will be paid directly to the ICFs who will reimburse regional centers for these costs, otherwise referred to as the ICF-State Plan Amendment (SPA) process. TCRC’s estimate of these annual ICF- SPA reimbursements continues to be approximately \$7.4 million. YTD, \$3.4 million ICF-SPA funds were claimed and \$1.4 million has been received. There is about a 90-day turnaround.</p> <p>Expenditures for the year will be higher than FY 11/12 due to a 3% increase to partially restore the 4.25% payment reduction, and caseload growth of approximately 2.5%. The projected expenditures for this month are estimated between \$193.6 and \$195.4 million, resulting in an initial projected deficit of approximately \$16.3 to \$18.1 million without ICF-SPA or CPP continuation funding and \$7.4 to \$9.3 million after ICF-SPA and CPP continuation funding is received. Funding for CPP continuation costs for persons placed from developmental centers in FY 11/12, including CPP deflection continuation costs, and growth are expected to be allocated in the second POS allocation in February or March of 2013.</p> <p>As of December 10, 2012, the statewide projected deficit report indicated \$305 to \$340 million prior to DDS allocating reserve funds. The range of projected</p>		

	<p>deficits was reported to be between a low of approximately \$6 million to a high of \$32 million, with one regional center projecting a surplus.</p> <p>TCRC has expended \$89.1 million in non-CPP POS through December, roughly \$14.9 million per month excluding late bills. This reflects about a 2.5% increase over FY 11/12 non-CPP POS expenditures for the same period.</p> <p>For FY 11/12, the POS budget (non-CPP) is \$183.2 million, per the last allocation (C-8) from DDS received in December in the amount of \$910,863. The projected deficit with CPP funding is still expected to be approximately \$2.5 million. Through the end of December, TCRC has overspent its contracted amount by approximately \$1.5 million. The funding to resolve this deficit is expected to be received soon.</p> <p>Cost saving measures from prior fiscal years are continuing to be implemented in Operations in FY 12/13.</p>		
<p>VIII. ARCA Report Rachel Huff, ARCA Board of Directors Representative</p>	<p>Rachel Huff presented the ARCA report. Ms Huff stated that the ARCA BOD reviewed the findings of ARCA’s recent independent audit. Also, the BOD reviewed ARCA’s analysis of the Governor’s Budget, reviewed recommendations from the Equity & Diversity Taskforce for Regional Center Autism Services, potential legislative proposals co-sponsored by ARCA. Ms Huff stated that the ARCA BOD will meet again in February 2013.</p>		
<p>Committee Meetings</p>	<ul style="list-style-type: none"> • Vendor Advisory – Thursday, February 7, 2013 (M Catalini / J White, Co-Chairs) • Services and Supports – Tuesday, February 19, 2013 (M Kaszycki/B Cobbs, Co-Chairs) • Government and Community Relations – Thursday, February 14, 2013(R Rosso, Chair) • Board Development – Tuesday, February 19, 2013 (M Gaur, Chair) • Administrative – Tuesday, February 19, 2013 (R Huff, Chair) • People’s Advisory – Wednesday, February 20, 2013(T Farrar / S Bremer, Co-Chairs) • Executive – Tuesday, February 19, 2013 (R Adkins, Chair) 		
<p>Adjournment</p>	<p>Meeting was adjourned at 7:38pm.</p>		

NEXT BOARD MEETING: Saturday, March 9, 2013
TCRC Annex – 505 E Montecito St – Santa Barbara