

TRI-COUNTIES REGIONAL CENTER

TCADD Board Meeting

DATE: June 2, 2012

MINUTES

TCADD President: Bob Cobbs (absent) **In Attendance:** Justine Blevins, Julie Kahn, Michael Craig, Michael Kaszycki, Marge Younce, Mani Gaur, Cathy Farrar, Robyn Adkins, Shane Hanna, , Shanti Nadiminti, Rachel Huff, Donna Moore, Omar Noorzad, Frank Bush, Lorna Owens, Dominic Namnath, Pat Forgey, Michael Nagel, Cathy Berry
Absent: Steven Kresco, Charles Devlin

ITEM	DISCUSSION	TASK	RESPONSIBLE PARTY DUE DATE
Call to Order, Ground Rules, Introduction	Meeting called to order at 10:07am, by Shanti Nadiminti, TCADD Board Vice-President. Bob Cobbs, TCADD Board President, was unable to attend. Introductions were made.		
Public Comment	<p>A provider from Ventura County addressed the Board, expressing concerns about how changes in authorization process have caused some delays in providing services. Additionally, she spoke about the challenges she faces in delivering respite services and providing services for youth in foster care, especially in light of the recent TBL changes.</p> <p>Laurie Jordan, TCRC Manager of Rainbow Family Resource Center, gave an update about trainings and events that will be held in the Oxnard FRC. All interested parties may receive the Rainbow newsletter.</p> <p>For more information about local activities, please contact the Family Resource Center in your county.</p>		
Approval of Consent Calendar	After reviewing the TCADD Board minutes from May 2012, as well as the agenda for June 2, 2012, a motion was made to approve the consent calendar. M/S/C		
Board Bylaws Review	Shane Hanna, TCADD Board member, read a portion of the TCADD bylaws and <i>Robert's Rules of Order</i> , relating to the election of officers.		
Notice of Action Items <u>Service Policies</u> <i>Service Policy 13401 - HIV, AIDS and other Communicable Disease</i> <i>Service Policy 15201 -</i>	<ul style="list-style-type: none"> • <u>Service Policies</u> Frank Bush, Director of Services and Supports, introduced two policies that were reviewed and approved by the Services and Supports Committee. Each Board member received copies of the proposed changes to the policies for review earlier in the week. <ul style="list-style-type: none"> ○ Service Policies <ul style="list-style-type: none"> • <i>Service Policy 13401 - HIV, AIDS and other Communicable Disease</i> • <i>Service Policy 15201 - Monitoring Quality of Supports and/or Services</i> 		

<p>Monitoring Quality of Supports and/or Services</p>	<p>After discussion, Board members suggested that links be added to policies that are posted on our website, when appropriate, to supporting information, such as Title 17.</p> <p>These policies will be brought to the Board as Action Items at the TCADD Board meeting on Friday, July 13, 2012.</p>		
<p>Action Items <u>Service Policies</u> <i>Service Policy 8101 – Coordination of Early Intervention</i> <i>Service Policy 8201- Early Intervention Supports, Services and Programs</i></p> <p><u>TCADD Board Officers</u> <u>FY 12/13</u></p>	<ul style="list-style-type: none"> • <u>Service Policies</u> Frank Bush, Director of Services and Supports, discussed changes to Service Policies 8101 and 8201, as approved by the TCADD Services and Supports committee. The committee requested the opportunity to review the most recent red-lined versions of the policies before offering final approval. These were not included in the Board packets. These two policies will be brought back to the TCADD Board as Action Items at the Board meeting on Friday, July 13, 2012. <p>The TCADD Board Officers for FY 12/13 was presented as a Notice of Action in May 2012. A motion was made to accept the following Board members in their new roles:</p> <ul style="list-style-type: none"> ○ Robyn Adkins – TCADD Board President ○ Shane Hanna – TCADD Board Vice President ○ Rachel Huff – TCADD Board Secretary <p>The Board voted unanimously to approve the slate of officers for FY 12/13.</p>		
<p>Executive Director’s Report Omar Noorzad, PhD</p>	<p>Dr Noorzad presented the Executive Director’s Report to the TCADD Board for June 2012. Dr Noorzad provided the Board with state budget updates. The state deficit has gone up from \$9 billion to \$15 billion; the regional center system will receive \$180 million more than in the last year. The 4.25% rate reduction is being sunset, and has been reduced to 1.25%. The legislators have also included a sunset date on the 1.25% reduction, which will be eliminated at the end of FY 13/14.</p> <p>Dr Noorzad credited the advocacy efforts of stakeholders with the positive outlook for regional centers. TCRC was able to send over 4,000 letters signed by local stakeholders to legislators.</p> <p>Regional centers are expecting \$50 million in reductions if the tax increases are not passed later in the year, which would annualize to \$100 million in reductions per year.</p> <p>California’s state constitution requires that the state budget be passed by June 15, 2012. If the budget is not passed in a timely fashion, there could be negative ramifications to the regional centers.</p> <p>TCRC has a \$32 million line of credit available this year. TCRC continues to work with Union</p>		

	<p>Bank and Rabobank</p> <p>If the budget is not passed in a timely fashion for FY 2012/2013, TCRC does not have a line of credit established to provide a stop gap solution until the budget is passed. This would result in TCRC issuing a 30-day notice to service providers. Dr. Noorzad strongly recommended that all service providers secure their own lines of credit.</p> <p>Dr Noorzad addressed SB946, the Autism Insurance mandate goes into effect on July 1, 2012. This is the law which requires insurance companies to pay for behavioral services. There is a great deal of work involved in making the transition. The regional centers are hoping to implement a solution that is consistent across all centers, although some differences are expected. TCRC is offering families a three-month transition period to implement the changes. Every family served by TCRC will receive facilitation and assistance to navigate through this change in the law. Training events have been planned at all six of TCRC's offices, and individual assistance can also be obtained.</p> <p>Dr Noorzad advised the Board that the ARCA Way Forward Survey has been distributed, by invitation, to stakeholders throughout the state. TCADD Board President Bob Cobbs, and ARCA Board of Directors representative, Rachel Huff, helped to determine who would be invited in our catchment area to participate in the survey. Dr Noorzad will bring the final results from the survey to the TCADD Board when the results become available. The information will be used to develop the ARCA <i>Way Forward</i> white paper.</p> <p>ARCA will host the ARCA New Day Conference on September 18 – 19, 2012. TCADD Board members are invited to attend the conference which will focus on employment and housing. Any interested parties should contact Robyn Adkins, TCADD Board President elect.</p> <p>Dr Noorzad's Executive <i>Director's Report to the TCADD Board of Directors</i> is posted on the TCRC website.</p>		
<p>Management Report Lorna Owens, CFO</p>	<p>Lorna Owens, CFO, distributed the TCRC Management Report for June 2012. The POS budget (non-CPP) for FY 11/12 was increased to \$182.3 million, per the fifth allocation (C-5) from DDS in mid-May. TCRC received an additional \$1.8 million for growth which was slightly offset by a decrease of \$77,758 for case transfers out of TCRC.</p> <p>In addition, the C-5 included funding for CPP continuation costs for persons placed in FY 10/11 and CPP deflection continuation costs of \$1.6 million.</p> <p>Projected POS expenditures for FY 11/12 per this month's projection are expected to be between</p>		

	<p>\$185.7 and \$186.5 million. Given the additional funding, the current projected deficit has been reduced to approximately \$3.4 to \$4.3 million. This includes a projection for growth in existing programs and new programs of approximately \$850,000 for the remainder of the year.</p> <p>The projected annual expenditures for this month decreased over the prior month by approximately \$358,000 to \$623,000, due to decreasing expenditure trends and likely savings from Trailer Bill implementation. TCRC anticipates that DDS will provide additional POS funding in a future allocation to resolve the deficit. Approximately \$2.4 million additional is also still expected from the First Five funds.</p> <p>For CPP POS, TCRC received \$609,905 for current year placements and deflections in the C-4 allocation. This is about \$795K less than what was requested in the CPP plan, however, additional CPP allocations for FY 11/12 are expected.</p> <p>TCRC has expended \$148.7 million in non-CPP POS through April for an average of \$14.9 million per month. This reflects about a 1% decrease over FY 10/11 non-CPP POS expenditures for the same period, however there are late billings outstanding.</p> <p>Cost saving measures from FY 10/11 are continuing in Operations in FY 11/12. Actual expenditures are trending more than last fiscal year due to filling vacant service coordinator positions and adding six new service coordinators to accommodate growth in caseloads.</p>		
<p>Strategic Plan Update Robyn Adkins, TCADD Board President Elect</p>	<p>Robyn Adkins, TCADD Board President Elect, provided the Board with a Strategic Plan update. Ms Adkins advised that over 11,000 postcards were mailed to stakeholders, asking that they participate in an online survey. Responses will help to identify focus areas of the 2013 – 2015 Strategic Plan.</p> <p>The Board will receive the initial draft version of the TCRC Strategic Plan at the September Board meeting on Friday, September 7, 2012.</p>		
<p>Committee Meetings</p>	<ul style="list-style-type: none"> • Vendor Advisory – Thursday, July 12, 2012(M Catalini / J White, Co-Chairs) • Services and Supports – Tuesday, June 19, 2012 (, Co-Chairs) • Government and Community Relations – Thursday, July 12, 2012 (, Chair) • Board Development – Tuesday, July 17, 2012 (R Huff, Chair) • Administrative – Tuesday, July 17, 2012 (S Hanna, Chair) • People’s Advisory – Wednesday, July 18, 2012 (T Farrar / S Bremer, Co-Chairs) • Executive – Tuesday, July 17, 2012 (R Adkins, Chair) 		

Adjournment	Meeting was adjourned at 12:11pm.		
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NEXT BOARD MEETING: 6:00pm, Friday, September 7, 2012
TCRC – 505 E Montecito St – Santa Barbara