

**TRI-COUNTIES REGIONAL CENTER
TCADD Board Meeting**

DATE: July 8, 2011

MINUTES

TCADD President: Bob Cobbs **In Attendance:** Charles Devlin, Nancy Kavin, Robin Rosso, Michael Kaszycki, Rachel Huff, Julie Kahn, Cathy Farrar, Omar Noorzad, Michael Nagel, Lorna Owens, Frank Bush, Pat Forgey, Shanti Nadiminti, Justine Blevins (left early)

ITEM	DISCUSSION	TASK	RESPONSIBLE PARTY DUE DATE
<ul style="list-style-type: none"> • Call to Order 	Meeting called to order at 6:33pm, by Bob Cobbs, TCADD Board President.		
<ul style="list-style-type: none"> • Public Input and Announcements 	There were no announcements, and no public input.		
<ul style="list-style-type: none"> • Business Meeting Consent Calendar 	The consent calendar was reviewed. A motion was made to accept the consent calendar. M/S/C		
<ul style="list-style-type: none"> • Public Comment 	There was no public comment.		
<ul style="list-style-type: none"> • Executive Director's Report Omar Noorzad, PhD 	<p>Dr Noorzad informed the Board that the State has passed the budget on time. This relieves the potential cash-flow issues that a delay would have caused TCRC.</p> <p>The Governor did not use the line item veto power he could have applied to make further reductions to the developmental services budget, which is another positive outcome. TCRC and other RCs are exploring additional banking options, and may transfer accounts. For a detailed summary of the budget actions impacting developmental services, see Dr. Noorzad's report to the Board. A copy is on file at the Executive Office.</p> <p>There are many changes due to trailer-bill changes, both in administrative areas, as well as services. DDS has provided some guidance regarding the changes, but TCRC continues to wait for additional direction. TCRC has resurrected the Infrastructure Committee, in an effort to take a pro-active role and begin anticipating the impacts that will result from TBL changes.</p>		
<ul style="list-style-type: none"> • Management Report Lorna Owens, CFO Frank Bush, Director of Services and Supports 	<p>Lorna Owens, TCRC CFO, addressed the Board, advising them about the administrative changes that will take place regarding the trailer-bill changes. Changes will take place in the areas of:</p> <ul style="list-style-type: none"> • Regional center best practices • Verification of Board composition • Board approval of certain contracts 		

	<ul style="list-style-type: none"> • Conflict of Interest Policy • Auditing of service providers • Transparency and public information policy • Administrative cost caps for providers and regional centers • Independent CPA audits of regional center • New vendor information verification • Third-party liability – to seek reimbursement from insurance plans • All providers will begin using the statewide electronic billing system • Extending and expanding the 4.25% payment reduction • Annual program fee for families <p>Frank Bush, Director of Services and Supports presented information about changes that will be implemented in the areas of services and supports:</p> <ul style="list-style-type: none"> • Maintaining persons’ choice of residential facility • Maximize generic resources in education • Independent review of SLS over \$55,000 annually • Individual choice day programs • Maximizing resources in behavioral services • Use or para-professionals providing behavioral services • Transferring Prevention Program to Family Resource Center Network • Transportation access – using public transit when available, transportation training, etc • Health benefit card requested from all families during IPP <p>The regional centers are awaiting clarification and guidance from DDS. The regional centers are working with the other regional centers, through ARCA, and with DDS, to address and implement the changes.</p> <p>Lorna Owens, CFO, also presented the financial report through May 2011. POS costs have stayed at about \$15 million per month throughout FY 10/11. TCRC is trying to purchase items from what remains in the OPS FY 10/11 budget, in anticipation of the anticipated reductions to the budget in FY 11/12. TCRC has made their full contribution to PERS for rate stabilization and \$100K towards the unfunded liability.</p>		
Board Award Presentation	<p>The TCADD Board presented an award to RW, a young man who receives services from TCRC. Mr. W is employed full-time, is financially independent through his efforts, and is an exemplary citizen in his community. Mr. W also mentors other young people who have developmental disabilities, and participates extensively in Special Olympics.</p>		

Board Member Applicant	Robyn Adkins, a parent of child receiving services in San Luis Obispo County, was nominated to be accepted as a Director on the TCADD Board. Following review of application and discussion, a vote was taken to accept Robyn Adkins as a member of the TCADD Board of Directors. M/S/C		
<ul style="list-style-type: none"> • Notice of Action Items 	<p>Frank Bush, Director of Services and Supports, gave the Board information about policies that have been reviewed and approved by the SSC Committee, as well as the Executive Committee for presentation to the full Board. The Board discussed the draft documents. The policies below will be presented to the TCADD Board as Action Items at the September 2011 meeting:</p> <ul style="list-style-type: none"> • Service Policy 10701 – Equipment and Supply Services • Service Policy 10801 – Individual Exceptions to Service Policy 		
<ul style="list-style-type: none"> • Action Items 	<p>Lorna Owens, TCRC CFO, and Pat Forgey, TCRC Director of Community and Organizational Development, gave the Board an overview about policies presented to the TCADD Board for approval. These policies have been reviewed in depth and recommended to the full Board by the Administrative and Executive Committees:</p> <ul style="list-style-type: none"> • TCADD Board Policy – Transparency and Public Information Policy <ul style="list-style-type: none"> ○ A motion was made to accept the Transparency and Public Information policy, as presented to the TCADD Board. M/S/C with one abstention (RA) • TCADD Board Policy - Approval of Contracts <ul style="list-style-type: none"> ○ A motion was made to accept the Approval of Contracts policy, as presented to the TCADD Board. M/S/C with one abstention (RA) and one “No” vote (CH) <p>Mike Nagel, TCRC Director of Human Resources, provided an overview of the Conflict of Interest that was recommended to the full Board by the Administrative and Executive Committees:</p> <ul style="list-style-type: none"> • TCADD Board Policy – Conflict of Interest for Board of Directors, Officers, and TCRC Employees <ul style="list-style-type: none"> ○ A motion was made to accept the Conflict of Interest policy, as presented to the TCADD Board. M/S/C with one abstention (RA) <p>Frank Bush, TCRC Director of Services and Supports, presented three Service Policies that have been recommended for approval by the Services and Supports Committee, as well as the Executive Committee:</p> <ul style="list-style-type: none"> • Service Policy 9301 – Exploring and Securing Supports and Services <ul style="list-style-type: none"> ○ A motion was made to accept Service Policy 9301 as presented to the TCADD Board with one change – deleting the phrase “in accordance with the law” will be removed from the final document) ○ M/S/C with one abstention (RA) and one “No” vote (SN) 		

	<ul style="list-style-type: none"> • Service Policy 10101 – Purchase of Supports and/or Services <ul style="list-style-type: none"> ○ A motion was made to accept Service Policy 10101, as presented to the TCADD Board. M/S/C with one abstention (RA) • Service Policy 10501 – Counseling Services <ul style="list-style-type: none"> ○ A motion was made to accept Service Policy 10501, as presented to the TCADD Board. M/S/C with one abstention (RA) <p>Of great concern to the regional centers is the mandate to implement the changes, but not having funding or additional staff to do the work.</p>		
<ul style="list-style-type: none"> • Vote for TCADD Board Secretary – FY 11/12 	<p>The Board had a tie vote during an earlier vote for TCADD Board Secretary. The two candidates for FY 11/12 are:</p> <ul style="list-style-type: none"> • Robin Rosso • Michael Kaszycki <p>The Board voted to install Robin Rosso at TCADD Board Secretary for FY 11/12. M/S/C</p>		
<ul style="list-style-type: none"> • Resolution to Access Line of Credit 	<p>Lorna Owens, CFO, presented a Resolution to Access a Line of Credit for Union Bank to the Board. Although TCRC does not anticipate this credit line will have to be accessed in light of the current budget status. This is to be used in event that the advance on FY 11/12 from DDS is not received as anticipated. It will cover last FY, and is in the amount of \$7.6 million.</p> <p>A motion was made to accept the resolution, as presented. M/S/C</p>		
<ul style="list-style-type: none"> • Committee Meetings 	<ul style="list-style-type: none"> • Vendor Advisory – Thursday September 1, 2011 (C Devlin / J White, Co-Chairs) • Services and Supports – Tuesday, September 20, 2011 (J Kahn/M Kaszycki, Co-Chairs) • Government and Community Relations – Thursday, September 8, 2011 (S Kresco, Chair) • Board Development – Tuesday, September 20, 2011 (R Rosso, Chair) • Administrative – Tuesday, September 20, 2011 (S Nadiminti, Chair) • People’s Advisory – Wednesday, September 21, 2011 (C Farrar / S Bremer, Co-Chairs) • Executive – Tuesday, September 20, 2011 (B Cobbs, Chair) 		
<ul style="list-style-type: none"> • Adjournment 	<p>Meeting was adjourned at 8:38pm.</p>		

**NEXT BOARD MEETING: 6:00pm, Friday, September 9, 2011
TCRC Annex – 505 E Montecito St – Santa Barbara**