



## LETTER OF INTEREST GUIDELINES BRAILLE TRANSLATION

Tri-Counties Regional Center (TCRC) is accepting applications for the following Purchase of Service (POS):

**Service Code / Type:** Service Code 643 – Braille Translator

**Reimbursement:** Negotiable up to the usual and customary rate for translation services less any State-mandated discounts in effect at the time of service.

**Location:** Ventura, Santa Barbara, and San Luis Obispo Counties

**Service Description:**

Braille Translator – TCRC is seeking translators who can translate documents into Braille on an as-needed basis. Vendors with certification for Braille from the National Braille Association, National Federation of the Blind, or a similar agency are preferred.

**General Requirements:**

Vendor must be fluent and be able to read and write accurately in both English and Braille. Vendor must have completed a course of study in Braille Translation/Transcription.

**Interested Parties Shall Submit:**

Resume  
Transcripts for courses in or related to Braille Translation/Transcription  
Any certifications if available