

**TRI-COUNTIES REGIONAL CENTER**

**TCADD Board Meeting**

**DATE: November 4, 2011**

**MINUTES**

**TCADD President:** Bob Cobbs **In Attendance:** Julie Kahn, Michael Craig, Michael Kaszycki, Marge Younce, Cathy Farrar, Charles Devlin, Robyn Adkins, Omar Noorzad, Shane Hanna, Casey Hamlin, Rachel Huff, Robin Rosso, Frank Bush, Lorna Owens, Dominic Namnath, Pat Forgey, Michael Nagel, Cathy Berry

**Via Phone:** Shanti Nadiminti, Mani Gaur

ITEM	DISCUSSION	TASK	RESPONSIBLE PARTY DUE DATE
<ul style="list-style-type: none"> <li>• <b>Call to Order</b></li> </ul>	Meeting called to order at 6:00pm, by Shanti Nadiminti, TCADD Board Vice President.		
<ul style="list-style-type: none"> <li>• <b>Public Comment and Announcements</b></li> <li>• <b>Board Bylaws</b></li> </ul>	<p>Marty Omoto, Director of CDCAN, and Shella Dumong, Director of CHANCE, attended the meeting, and spoke briefly to the TCADD Board of Directors. Both Marty and Shella will be presenters at the TCADD Board Retreat on Saturday, November 5, 2011. Several stakeholders addressed the Board later in the meeting, as well.</p> <p>Shane Hanna, TCADD Board member, read a portion of the TCADD Bylaws.</p>		
<ul style="list-style-type: none"> <li>• <b>Business Meeting</b> Consent Calendar</li> </ul>	The consent calendar was reviewed. A motion was made to accept the consent calendar, with a correction to the September attendance. M/S/C		
<ul style="list-style-type: none"> <li>• <b>Notice of Action</b> Service Policies               <ul style="list-style-type: none"> <li>• Service Policy 11401 - Transportation for Adults</li> <li>• Service Policy 12101 – Monitoring Personal Outcomes</li> <li>• Service Policy 13301 - Assistance with Court Proceedings</li> </ul> </li> </ul>	<p>Sha Azedi, Assistant Director of Services and Supports, presented three service policies that were approved by the Services and Supports committee for approval by the full Board. These policies were updated to include people-first language throughout, as well as other changes that were reviewed with the Board.</p> <p>The three policies listed were reviewed and discussed by the TCADD Board of Directors.</p> <p>These policies will be presented to the Board as Action Items at the TCADD Board meeting in February, 2012.</p>	Mani Gaur asked how many people will be affected by the change in the transportation policy	Sha Azedi will obtain this information and provide the numbers to the TCADD Board

<p><b>Action Items</b></p> <ul style="list-style-type: none"> <li>• Service Policies <ul style="list-style-type: none"> <li>○ Service Policy 11201 - Primary Programming Services for Adults</li> <li>○ Service Policy 11301 - Primary Program Services for Senior</li> </ul> </li> <li>• Whistleblower Policy</li> <li>• Approve TCADD Board Calendar 2012</li> </ul>	<p>The following Action Items were reviewed and discussed by the TCADD Board.</p> <ul style="list-style-type: none"> <li>• Service Policy 11201 – Primary Program Services for Adults – The Board had reviewed the proposed changes to the service policy during the Notice of Action at the October Board meeting. Changes were requested by the Board and Frank Bush. A motion was made to approve the changes in the policy, as presented. M/S/C (Unanimous approval)</li> <li>• Service Policy 11301 – Primary Program Services for Seniors – Primary Program Services for Adults – The Board had reviewed the proposed changes to the service policy during the Notice of Action at the October Board meeting. A motion was made to approve the changes in the policy, as presented. M/S/C (Unanimous approval)</li> <li>• Whistleblower Policy – The Board reviewed the revised Whistleblower Policy that includes changes requested by DDS. The Board reviewed the revisions, and following additional discussion, suggested a few additional modifications. A motion was made to accept the policy as amended. M/S/C (Unanimous approval)</li> <li>• Approval of TCADD Board Calendar 2012 – The Board reviewed the TCADD Board Calendar of events and meetings for 2012. The board approved the calendar. M/S/C (Unanimous approval)</li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Executive Director’s Report Omar Noorzad, PhD</b></li> </ul>	<p>Dr Omar Noorzad, Executive Director, distributed his report to the Board for November, 2011.</p> <p>The developmental disability system budget has been cut by almost \$1 billion. The results of the budget crisis will affect every area of life for our stakeholders.</p> <p>At this time, the regional centers are in a holding pattern, anticipating whether or not additional budget trigger cuts will be invoked. Dr. Noorzad will advise the Board about any news received during the months the Board is “dark”, in December and January.</p> <p>Lorna Owens, CFO, and Pat Forgey, Director of COD, presented a report outlining TCRC’s activities undertaken to comply with the TBL changes. The report shows a table indicating the TBL bill section, a brief description, the DDS implementation for regional centers, TCRC’s status and next steps. This report was given to each person attending the meeting, and the complete report is on file in the Executive Office.</p>		
<ul style="list-style-type: none"> <li>• <b>Management Report Lorna Owens, CFO</b></li> </ul>	<p>Lorna Owens, TCRC CFO, addressed the Board, providing the financial report for November, 2011:</p> <ul style="list-style-type: none"> <li>• The POS budget (non-CPP) for FY 11/12 remains at \$174.7 million, per the first allocation from DDS. This reflects a decrease of approximately \$11.6</li> </ul>		

	<p>million, or 6.2% less than the last allocation for FY 10/11. Funding for CPP continuation costs for persons placed in FY 10/11 and CPP deflection continuation costs is expected to be approximately \$1.9 million</p> <ul style="list-style-type: none"> <li>• Projected POS expenditures for FY 11/12 per this month’s projection are expected to be between \$187.6 and \$190.5 million, resulting in a projected deficit of approximately \$10.9 to \$13.8 million. This includes a projection for growth in existing programs and new programs of approximately \$4.4 to \$5.4 million for the remainder of the year. The second POS allocation is expected in November or December for CPP continuation funds.</li> <li>• Additional funding to resolve the deficit is expected in February or March of 2012</li> <li>• Cost saving measures from FY 10/11 are continuing in Operations in FY 11/12. Further measures may be necessary depending on possible mid-year reductions.</li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Committee Meetings</b></li> </ul>	<ul style="list-style-type: none"> <li>• Vendor Advisory – Thursday, February 2, 2012 (C Devlin / J White, Co-Chairs)</li> <li>• Services and Supports – Tuesday, February 21, 2012 (J Kahn/M Kaszycki, Co-Chairs)</li> <li>• Government and Community Relations – Thursday, February 9, 2012 (S Kresco, Chair)</li> <li>• Board Development – Tuesday, February 21, 2012 (R Rosso, Chair)</li> <li>• Administrative – Tuesday, February 21, 2012 (S Nadiminti, Chair)</li> <li>• People’s Advisory – Wednesday, February 15, 2012 (C Farrar / S Bremer, Co-Chairs)</li> <li>• Executive – Tuesday, February 21, 2012 (B Cobbs, Chair)</li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Adjournment</b></li> </ul>	<p>Meeting was adjourned at 9:07pm.</p>		

**NEXT BOARD MEETING: 6:00pm, Friday, February 3, 2012  
TCRC – 505 E Montecito St – Santa Barbara**